



Barford Tigers HC Method Statement & Risk Assessment

Introduction

This document has been prepared to highlight the Covid-19 risks and hazards associated with hockey activity and detail how Barford Tigers Hockey Club (BTHC) will manage these to enable their groups of players and coaches to return to the hockey pitch in a controlled manner for coaching and local or inter-club game play. The measures adopted will help reduce the risks to all participants. Relevant Government Guidelines and England Hockey's Guidance for "Getting Back on the Pitch – Step 4" dated 7th August has been reviewed and considered in the preparation of this document.

Date: 14th September 2020, Version 1

Activity: Hockey coaching and club games

Location: Hamstead Hall School, Craythorne Ave, Handsworth Wood,
Birmingham, B20 1HL

Responsible Person: Charn Gill, BTHC Covid-19 Officer

Method Statement:

1. All Players, Coaches and Club Volunteers will be required to complete the online England Hockey (EH) Participation Consent before being legible to attend any hockey related activity;
2. The Club will appoint a Covid-19 Officer who will ensure all Club Players, Coaches and Volunteers have been briefed on this document and provided with the EH "Advice to Participants" document before any sessions are scheduled, including undertaking a self-assessment before attending any session and to not attend if they

have any symptoms. The Covid-19 Officer will form a Covid team to allow sharing of tasks and responsibilities;

3. In advance of attending any coaching sessions or organised games players will have confirmed their attendance via the club website or their team captain;
4. Prior to the event taking place the Club Covid-19 Officer will check the attendee list to ensure numbers are not too great (maximum of 30 per group, including coaching staff) and that those attending have completed the EH Participation Consent.
5. The pitch will be booked with at least 15 minutes time before and after the session starts/finishes to allow for set-up, changeover and any cleaning to be undertaken;
6. For Coaching sessions, the Pitch will be divided into two using the orange pipe barriers with a central area for ingress and egress that will be at least 3 meters wide to ensure social distancing can be maintained in this area. The two halves will be sign posted Pitch A and Pitch B, these can be further divided by the coach if required. The players on each Pitch will not mix but the coach may cover both sessions. If this is the case a Covid Monitor will be appointed on each pitch;
During Coaching sessions any talks/tactical discussions will be done so with player maintaining a 2m social distancing. All players will be made aware of rules surrounding spitting or blowing their noses.
7. For organised games there will be a designated waiting area in outside the pitch on the adjacent area (fields) for both the Home and Away teams large enough to allow a squad of 15 players/coaches sufficient space to social distance. Changing rooms will not be used and meet times will be amended to reflect this;
8. Only players and coaching staff will be allowed onto the pitch, We will discourage spectators attending but will have signage in-place to inform any that do that they must remain outside the pitch fencing, maintain social distancing in groups of six or less. Only one Parent/Guardian of Youth players will be permitted to avoid excessive numbers;
9. Hamstead Hall staff will open the pitch in sufficient time to allow Coaches and Volunteers access before the sessions starts;
10. Coaches and Volunteers will arrive in-advance of the session start time for a briefing which will outline roles and responsibilities for managing the session and to set out

any required equipment such as goals and cones. Goals will be wiped down after being moved. Any cones, markers, balls, rebound boards or other equipment used in the session will not be used again until 72 hours after the session have passed; or have been appropriately sanitised.

11. Players will be advised to not make their way down to the pitch until the start of the session, waiting in the car in the car park if they are early. Sessions will be staggered if numbers exceed 30, requiring multiple groups in separate areas of the pitch;
12. Players and Coaches will enter the pitch through the double gates, they will sign in with Club appointed Covid Monitor. This register will be sent to EH within 24 hours of the session. After signing in Players must sanitiser their hands;
13. An area on the pitch, against the fence will be designated for bag storage. Player will have to put their bags at 2-meter intervals between one another which will ensure players social distance when entering, exiting or having a refreshment break, including during team talks and when a substitute;
14. Players will be instructed to bring two different coloured shirts as well as their own equipment such as stick, shin pads, gum shield, face mask, water bottle and hand sanitiser. Goal keepers will be required to take their kit home;
15. At the start of all sessions players will be briefed on how the session will operate, they will be asked to only touch balls with their stick, to avoid shouting excessively or spitting and to not shake hands with other players or have any close contact during goal celebrations;
16. 2-meter social distance will be maintained wherever possible in all breaks from play and hands will be regularly sanitised;
17. Coaches will be asked to plan sessions to avoid training exercises that involve overly repetitive close contact between players and to maintain social distance during warm-ups;
18. Players and parents will be briefed to clean their kit after the session or leave it for 72 hours before using again;
19. Players, Coaches, Volunteers and Parents will be instructed to inform the Club Covid-19 Officer if they display any symptoms of COVID-19 after playing hockey who will provide further information (including contacting NHS Test & Trace).

Action to be considered	Action taken (to be completed by hockey organiser in association with the facility provider)	Significance of risk (low, medium, high)
General guidance		
Ensure you have read and understood England Hockey's Step 4 guidance	BTHC have fully reviewed EH Step 4 guidance document in preparing this document and are adopting all requirements of it	Low
Ensure details of your club/association's COVID Officer have been shared with all members	BTHC's Covid-19 Officer has been appointed and he or she will head a team of Covid Responders. This will be communicated to all involved with the club alongside this document via the usual communication channels (email etc)	Low
Ensure compliance with Test and Trace by keeping a register (including contact details) of those individuals present at training/matches. These registers should be held in line with the activity provider's data storage policy.	BTHC will keep a register of all those attending our sessions in compliance with Test and Trace guidelines, these will be sent to EH within 24 hours of the session, held for 21 days then disposed of.	Low
Ensure all participants have signed an England Hockey Participant Agreement prior to playing hockey	All players will be required to register their attendance at sessions in-advance. This will allow the Covid-19 Officer or delegated responsible person time to check attendees have completed the EH Participation Agreement through the EH Club Portal. If anyone attends that has not completed this they will be denied access.	Low
Ensure all participants are aware of all COVID-19 policies and processes in advance of activity	EH's Advice for Participants has been posted on the Club whatsapp groups, social media and will be referenced in all advertised sessions. Reminders	Low

	will be given to participants about the importance of policies put in place to protect them and others around them	
Ensuring appropriate provisions in place to maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc	<p>The Method Statement section details this and will be shared with all participants, coaches, volunteers and parents in-advance of them attending. Spectators will not be allowed entry to inside the fenced area. Players will spread out the bags along the fence at 2m marked points.</p> <p>Coaches will remind players of the need to social distance when not involved in hockey activity.</p> <p>There will be 15 mins before and after the start/finish of any session to allow for briefings, set-up and cleaning.</p> <p>There will be a waiting area marked out adjacent to the pitch for people waiting for the next session/game etc, however all participants will be encouraged to wait in their cars until meet time if they arrive early.</p>	Medium
Handwashing facilities (including soap and water) are available. Alternatively (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged.	<p>Hand Sanitiser will be available at the pitch entry and participants will be encouraged to bring their own.</p> <p>Hand washing will be encouraged at the start of each break in the activity.</p>	Medium
Ensure that disposable tissues/paper towels/anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins	BTHC will ensure there are adequate disposable anti-bacterial wipes on site and Hamstead Hall will provide a suitable receptacle for safe disposal.	Low
Display of education pieces, such as a symptoms chart and handwashing	The EH's chart showing "Here's What to Remember" will be	Low

guidance, to raise awareness and promote safe practices	posted on club communication channels (social media, whatsapp groups)	
Ensure that suitable individuals, with appropriate training (including DBS checks if required), are available to support the safe delivery of activity, including ensuring appropriate supervision ratios are maintained.	BTHC will ensure they fully comply with this.	Low
Consider how to manage non-compliance with actions taken to manage the risks of Covid-19	If any individual fails to abide by the Clubs method statement they will be issued with a warning and all attendees will be reminded of what is expected. If the same players continues to ignore the guidance they will be asked to leave the pitch.	Low
Provisions in place to manage arrival/departure of individuals to/from your facilities	There will be a waiting area marked out adjacent to the pitch for people waiting for the next session however all participants will be encouraged to wait in their cars in the car park until meet times.	Low
If you are opening clubhouse facilities, ensure compliance with government guidance	Initially it is envisaged that the clubhouse will not be used. If this changes, RA will be updated accordingly	Low
Game/Training guidance		
Ensure equipment is cleaned and disinfected before and after use. This should include preparation of the pitch for training/matches which may include moving goals, netting, corner flags etc.	Goals will be set out at the start of the session then sanitised. Other equipment such as balls, cones, etc. will be used then stored for 72 hours before being used again, or appropriately sanitised	Low
Minimise the sharing of kit / equipment (including facemasks, goal keeping equipment etc.)	Goal keeping equipment is to be taken home by the player instead of being stored on-site.	Low
If providing face masks for defensive penalty corners, ensure masks are cleaned thoroughly before and after use and labelled to avoid sharing during games	Face masks will be individually allocated and labelled, cleaning of them will be the individual's responsibility.	Low

No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks, celebrations and any breaks in play.	This is included in the Method Statement with actions to ensure it is met, including 2m distancing for bag storage. Coaches and team captains will be regularly reminded of this to ensure it remains at the forefront.	Medium
Ensure appropriate First Aid provisions are accessible (see https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/)	The club owns first aid kits which are allocated to each team. Additional disposable gloves will be added to these kits.	Low
Consider whether personal protective equipment (PPE) is required to safely run hockey activity and who may require PPE (e.g. those providing first aid, physios etc.)	This will be provided in first aid kits if Hamstead Hall are unable to provide first aid at the pitch.	Medium
Ensure social distancing is maintained for substitutes, team staff, officials, spectators and during breaks in play.	This is included in the Method Statement with actions to ensure it is met, including 2m spacing for bag storage	Low
Follow guidance from officials regarding free hits, penalty strokes, penalty corners, restarts etc.	Club Umpires will be asked to remind players of this when any of these are awarded.	Low